FUJIFILM

Apeos™

Reference Guide

Main Unit

Apeos C3060
Apeos C2560
Apeos C2060

June 2023 GM1412E2-4 Edition1
FUJIFILM Business Innovation Corp.

1 Preface

A guide describing the basic operations, maintenance and precautions for use of the main unit.

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- Some parts of this manual are subject to change without prior notice.
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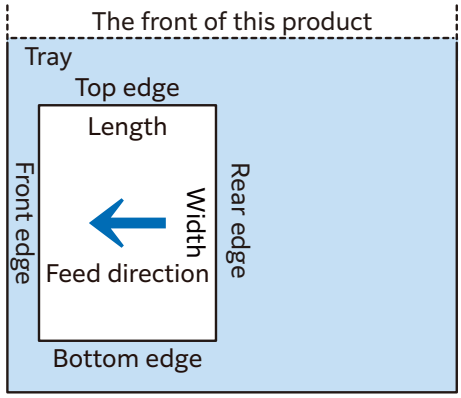
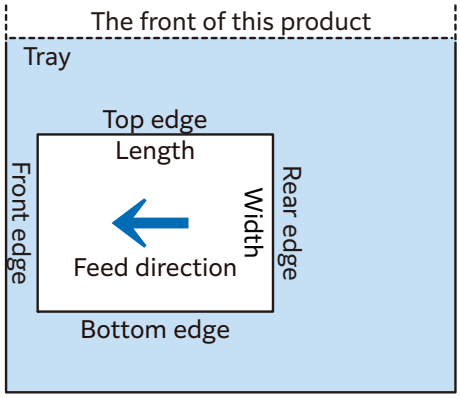
Microsoft product screen shots reprinted with permission from Microsoft Corporation.

Notations in Manual

The following symbols are used in this manual.

Important	Indicates important information you have to know or be reminded before operations.
Note	Indicates supplemental information useful for operations.
Refer	Indicates reference destinations.
“ ”	Names and inputs of folders, files, apps, and functions. Also reference pages of the manual.
< >	Keys of the keyboard, buttons and lamps of the optional units.
[ ]	Tab names, item names, button names, menu names, and file names on the printer operation screen.
>	The display order on the control panel. It is used as [Item name] > [Item name].
“ ”	A manual to be referenced.

- There are two paper loading directions: LEF and SEF.
- The width, length, front edge, rear edge, top edge, and bottom edge of paper indicate the following positions. For the High Capacity Feeder and Paper Tray 5 (Bypass), the feeding direction is opposite.

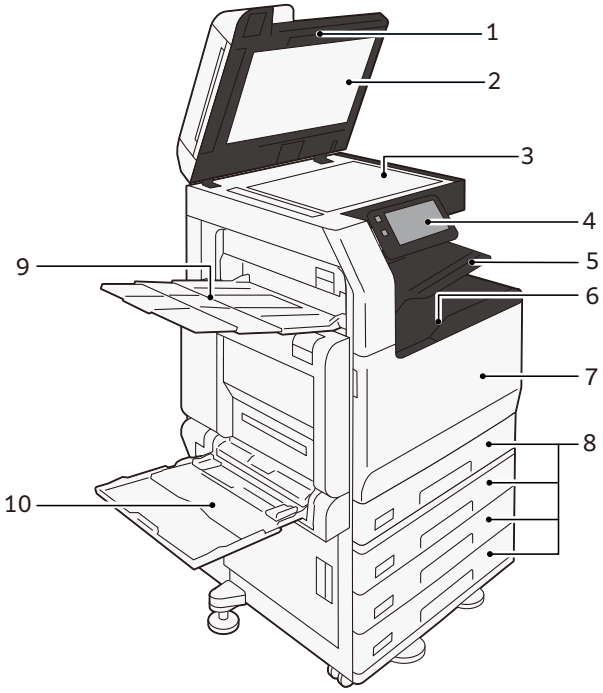
LEF Short side: Length, Long side: Width	SEF Long side: Length, Short side: Width
	

- Some functions mentioned in this manual may not be used according to the model and installed optional units.
- “WSD” stands for “Web Services on Devices”.
- “XPS” stands for “XML Paper Specification”.

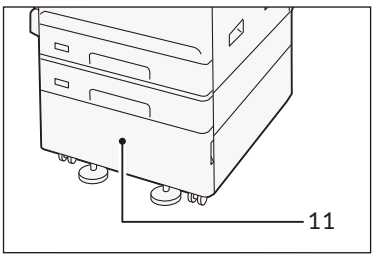
2 Before Using the Machine

2.1 Device Components

Front

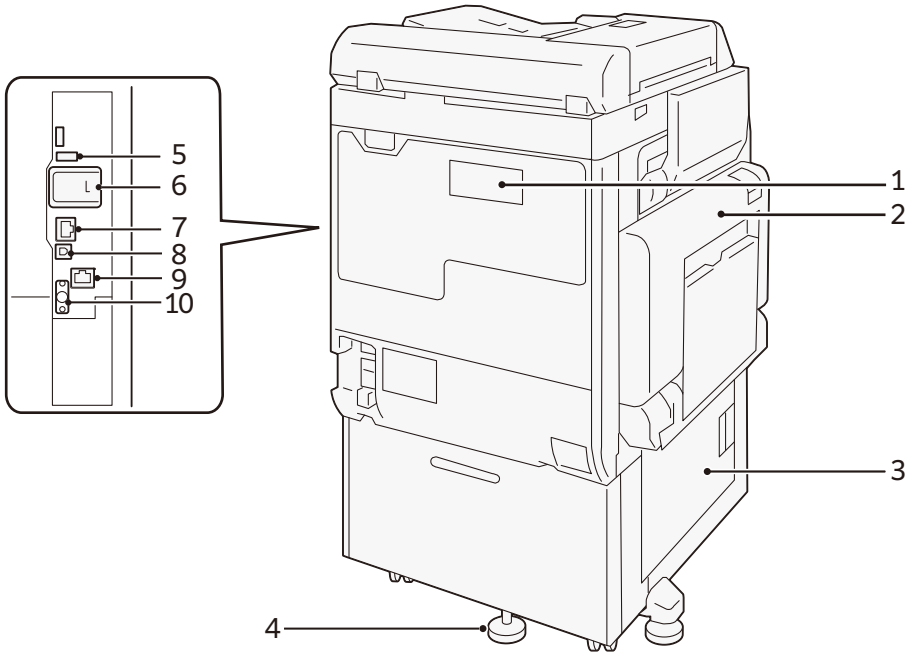


When 1 Tray Module with Cabinet is installed



No.	Component	Function
1	Duplex Automatic Document Feeder	Load a document here.
2	Document Cover	Holds a document in place.
3	Document Glass	Load a document here.
4	Control Panel	Switches the power of the machine on and off. A touch screen used for operation of the machine.
5	Extra Center Tray (optional)	Outputs are delivered here.
6	Center Tray	
7	Front Cover	Open this cover to clear paper jams or replace the consumables.
8	Paper Trays 1 to 4	Load paper here.
9	Side Tray (optional)	Outputs are delivered here.
10	Paper Tray 5 (Bypass)	Load paper here.
11	1 Tray Module with Cabinet	

Left Side and Rear



No.	Component	Function
1	Telephone line connectors	Use “TEL” to call when using the telephone. Use “LINE 1” for calls using a handset connected to the TEL jack.
2	Upper Left Cover	Open this cover to clear paper jams.
3	Lower Left Cover	
4	Adjusting foot	Prevents the device from toppling over. Move the device to its installation site and then rotate this adjuster in a clockwise direction until it touches a floor.
5	USB 2.0 interface connector	Connects to a memory card reader, an optional component or a peripheral with a USB cable.
6	Wireless Network Kit (optional)	Used for connecting wireless network (Wi-Fi/Bluetooth) to the machine.
7	Network Port	Connects to a network cable.
8	USB 3.0 interface connector	Connects to a USB cable for printing.
9	Network Port (optional)	Connects to a network cable.
10	EP Interface	Connects the device accessories such as the billing devices and authentication devices.

LAN connection

When connecting to the network port, keep the machine power switched off.

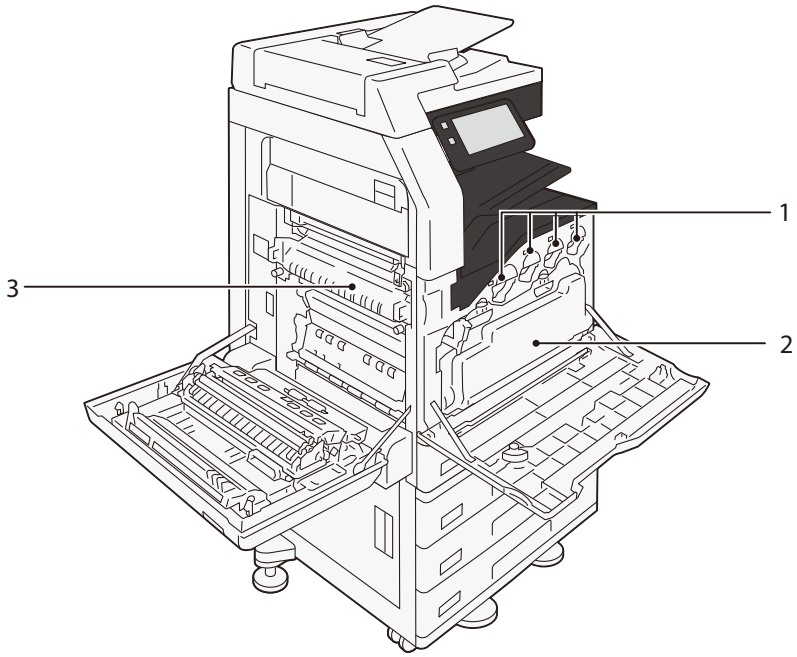
Note

When a connection failure occurs, it may be improved by setting [Disabled] in > [Device] > [Network Settings] > [Protocol Settings] > [Ethernet Settings]> [Energy Efficient Ethernet] in the System Administrator mode.

USB connection

When connecting to a USB connector, keep the machine power switched off.

Inside

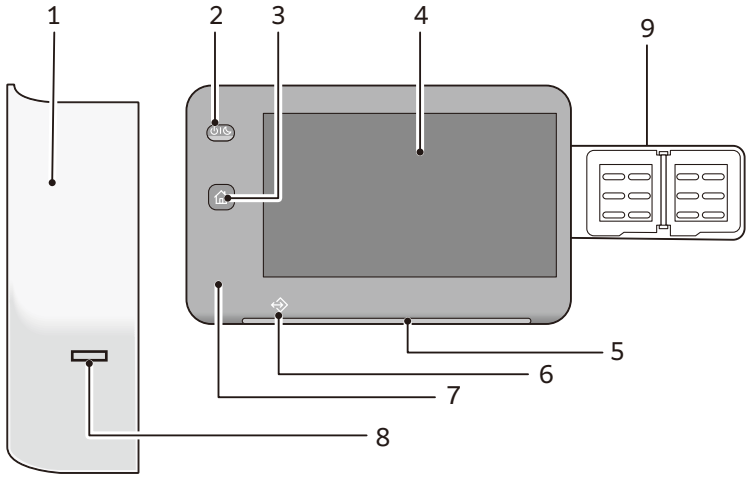


No.	Component	Function
1	Toner Cartridge	Contains Black (K), Cyan (C), Magenta (M), and Yellow (Y) toners.
2	Waste Toner Container (R5)	Collects waste toner.
3	Fusing Unit (R8)	Fuses toner on paper. Do not touch this unit as it is extremely hot.

Control Panel

Refer

For Control Panel, refer to the “Reference Guide - Operations”.



No.	Component	Function
1	Built-in IC Card Reader (optional)	Used to authenticate a user using an IC card.
2	Power / Power Saving Button	The power switches on. **Note** • When “Please wait...” is displayed, the machine is warming up. The use of machine is not available during this time. • If the power does not switch on, confirm that the power plug is connected.
3	Home Button	Pressing this button displays the Home screen. **Note** When the Home button is pressed, the settings of all applications in operation are reset.
4	Touch Panel Display	Displays messages required for operation, and buttons for various features.
5	Status Display Indicator	The indicator lights up in green at an instant of operation reception. When an error occurs, the lamp blinks in orange.
6	Data Indicator	This indicator blinks while data is being sent from the machine or data is being received from the client computer. Also, this indicator lights up when documents are saved in the machine or the fax is stored in a local folder.
7	NFC touch area	This is an area for you to hold up your NFC-supported mobile devices over. To communicate interactively, the NFC function of this machine needs to be enabled.

No.	Component	Function
8	USB memory slot (optional)	Insert a USB memory device directly here. **Note** A memory card reader or a USB memory device cannot be connected to the USB memory slot with a USB cable. Note that the machine will not recognize the memory on a memory card reader or a memory device connected to a USB interface connector on the rear side of the machine when a USB memory device is already inserted in the USB memory slot.
9	One-touch buttons (optional)	Allows you to specify a recipient with the simple press of a button. A recipient can be specified for [Fax], [Internet fax], [Email], and [Scan (PC)].

2.2 Print Area

Image Loss Width (mm)

There is an unprintable area (image loss area) along all four edges of the paper.

The image loss widths are 4.0 mm at the front edge, 2.0 mm at the rear edge, 2.0 mm at the top edge, and 2.0 mm at the bottom edge.

Guaranteed Print Area (mm)

The following are the areas for which the image quality is guaranteed.

A3 or smaller		Area excluding an image loss area along all four edges of the paper.
Larger than A3	Copying	289 x 423.4 max.
	Printing	289 x 423.4 max.

Standard Printable Area (mm)

A3 or smaller		Area excluding a margin (4.1 mm) along all four edges of the paper.
Larger than A3	Standard size	288.8 x 474.4 max.
	Custom Size	Area excluding a margin (4.1 mm) along all four edges of the paper.

Extended Printable Area (mm)

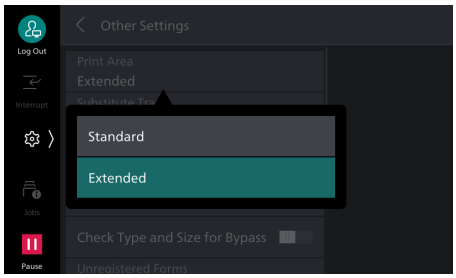
Changing the printable area settings enables you to print over a margin (4.1 mm) for the standard printable area.

A3 or smaller		Area excluding an image loss area along all four edges of the paper.
Larger than A3	Copying	291 x 425.8 max.
	Printing	291 x 476.6 max.

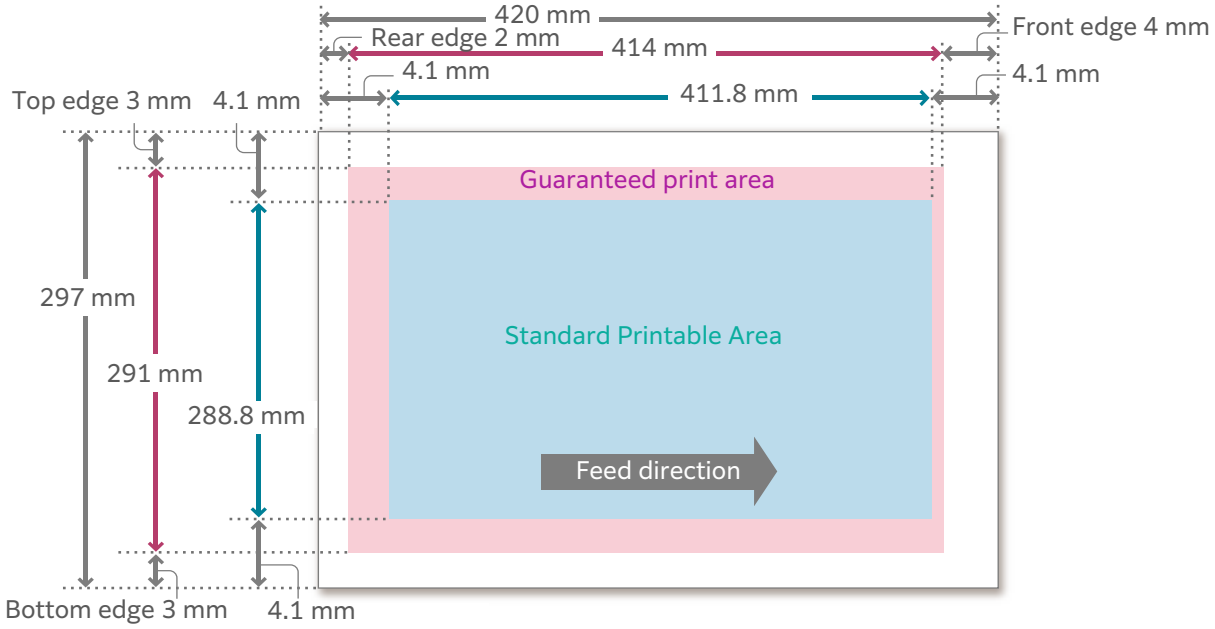
Changing the extended printable area settings

1. **Login to the System Administrator Mode.**
2. **Tap > [Device] > [App Settings] > [Print Settings] > [Other Settings] > [Print Area] > [Extended].**

   You can change the settings from [Tray / Output] > [Edge Erase / Print Position] > [Margins] of the PCL printer driver.



A3 size (Printing)



Note

- When the paper size is A3 or smaller, “extended printable area” = “guaranteed print area”.
- When the paper size is larger than A3, our company does not guarantee the image quality for the portion of the “extended printable area” that exceeds the “guaranteed print area”.

2.3 Paper

Recommended Paper

Standard paper

Paper name	Paper type setting for paper tray	Image processing to the paper type	Paper weight (g/m^2)
C^2 paper	Bond	Plain (A)	70

To use paper other than the above, contact your local representative.

Unusable paper

Avoid using the following paper to prevent machine malfunction.

- Paper using ink that deteriorates with fusing heat
- Ink jet printer paper
- Wrinkled or folded paper
- Transparency
- Conductive paper
  (origami paper, carbonic paper, conductively-coated paper, pre-printed paper with conductive ink, etc.)
- Damp paper, damp and wavy paper
- Paper with 12 mm or greater curl
- Thermal paper, heat-transfer paper
- Envelopes with windows

There are more types of unusable paper other than the above. For details, contact your local representative.

Storing and Handling Paper

Storing paper

Follow the guidelines below since paper is susceptible to moisture in the air and easily deformed by impacts.

- Store paper in a place of low humidity. Paper that has absorbed moisture can create paper jams or poor image quality.
- Using paper stored in a low-temperature environment may cause fusing failures. Storing paper in an environment where the temperature is 16°C or higher is recommended.
- Coated paper stored in a high-temperature, high-humidity environment may cause misfeeding or double-feeding.
- After opening a package of paper, seal and store the remaining paper in a moisture-proof wrapper or a reclosable plastic bag.
- To prevent bending or warping, store paper flat. Do not store it upright.
- Do not store paper under direct sunlight.

Handling paper

- Do not use collected pieces of paper.
- Do not use wrinkled or folded paper.
- Do not load paper of different sizes or types in the same tray.
- Before loading paper into the tray, fan a stack of paper well to prevent paper jams and double-feeding (multiple sheets of paper are being fed simultaneously) of films and coated paper.

3 Basic Operations of the Machine

3.1 Loading Paper

After loading paper, configure the Paper Tray settings on the Home screen.

Important

Do not place paper or other objects in the reserved space of the tray. It may cause paper jams or machine malfunction.

Note

- While the printer is processing a job, do not remove the Paper Tray used for the job.
- Before loading the paper into the Paper Tray, fan a stack of paper well. This will separate the sheets, and it can prevent paper jamming.

Refer

For details, refer to “Setup” in “Reference Guide - Operations”.

Paper Trays 1 to 4

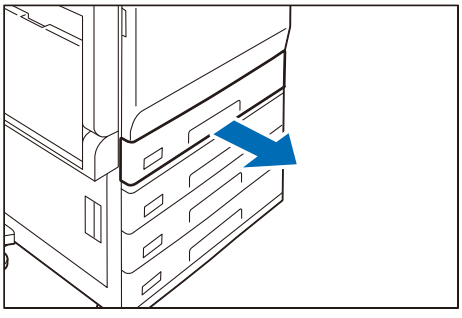
The paper feeding method is the same for Paper Trays 1 (top tray) through 4 (bottom tray).

The top face of loaded paper is the surface printed on.

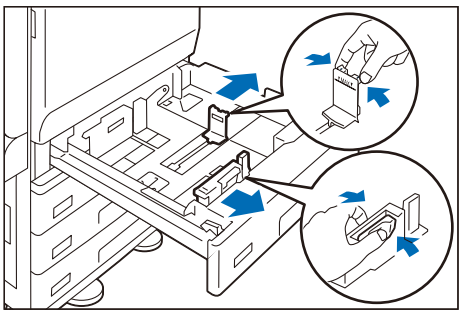
Loadable paper

Paper size (mm)	Width	140 to 297
	Length	182 to 432
Paper weight (g/m^2)	Single side printing	60 to 256
Maximum number of sheets (sheets)(80 g/m^2 paper)		500

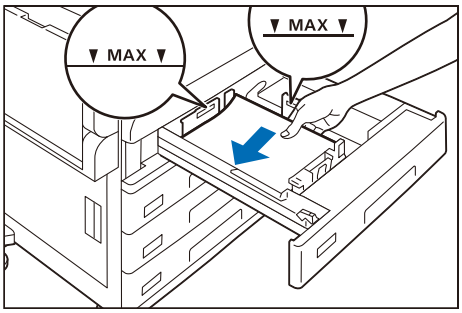
1. **Pull out the Paper Tray until it stops.**
2. **When paper is already loaded in the tray, take out the paper.**



3. **Pinch the two Guide Clips, and adjust to the correct paper size.**



4. **Fan a stack of paper, face the print surface up, and then load the paper with edges aligned according to the direction of the arrow.**



Important

Do not load paper above the maximum fill line. It may cause paper jams or machine malfunction.

Note

Adjust the guide correctly to the paper size. If the guide is not adjusted correctly, the machine cannot feed the paper properly, resulting in paper jams.

5. **Push in the Paper Tray.**

Setting special paper and other media

Hole punched paper

Paper orientation: Load paper with holes facing the left side when viewed from the front of the machine

Paper Tray 5 (Bypass)

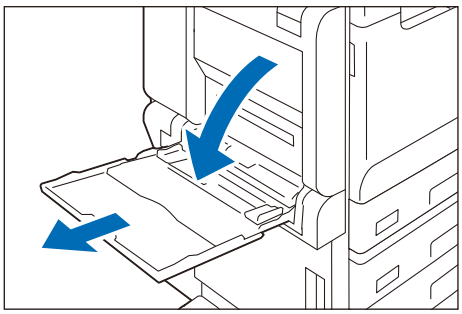
The Paper Tray 5 (Bypass) allows you to use a variety of paper sizes and types that cannot be used in Standard Trays.

The bottom face of loaded paper is the surface printed on.

Loadable paper

Paper size (mm)	Width	89 to 297
	Length	99 to 432
Paper weight (g/m^2)	Single side printing	60 to 216
Maximum number of sheets (sheets)(80 g/m^2 paper)		96

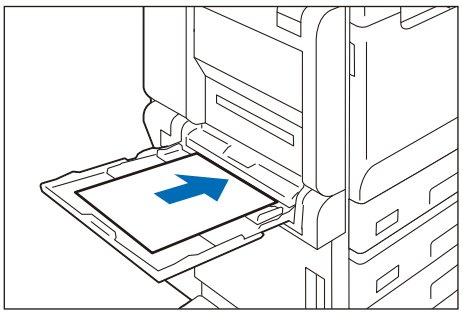
1. **Open the Paper Tray.**



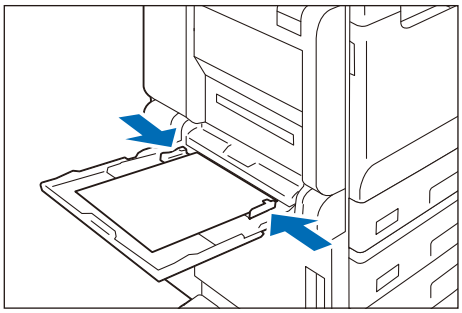
2. **Fan a stack of paper, face the print surface down, and insert the paper gently along the Paper Guide until it stops.**

   Important

   Do not set documents above the maximum fill line. It may cause paper jams or machine malfunction.



3. **Slide the Paper Guide to the correct paper size.**



Setting special paper and other media

Hole punched paper

Paper orientation: Load paper with holes facing the right side when viewed from the front of the machine

Postcards

Paper orientation: LEF

Envelopes

Paper orientation when the flaps are open: Flaps come at the left when viewed from the front of the machine

Paper orientation when the flaps are closed: Flaps come at the right when viewed from the front of the machine

3.2 Loading Documents

Document Feeder

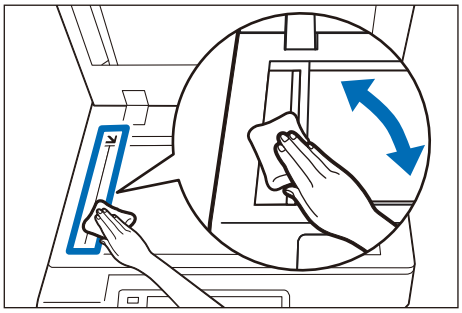
Loadable paper

			B3-PC
Paper size (mm)	Width	125 to 297	49 to 297
	Length	85 to 432	85 to 432
Paper weight (g/m^2)	Single side printing	38 to 128	38 to 128
	Double side printing	50 to 128	50 to 128
Maximum number of sheets (sheets) ($80\ g/m^2$ paper)		110	130

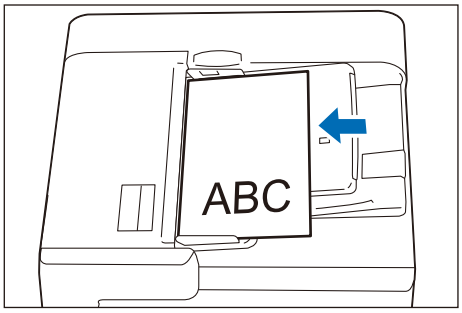
Note

- When the Fax Kit is equipped, the loadable paper size is up to 600 mm for the length.
- The loadable business card size is up to 55 mm for the width and 91 mm for the length. The paper weight is up to $209\ g/m^2$.

1. **Open the Document Cover.**
2. **Wipe off any dirt adhering to the glass strip and white plastic area located in the left side of the Document Glass.**



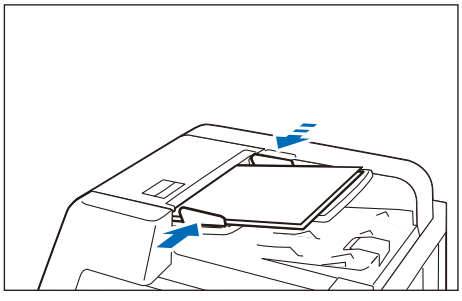
3. **Close the Document Cover.**
4. **Confirm that the document is free of tag paper, adhesive tape, staples, and clips, and stretch out the document if it is wrinkled or folded.**
5. **Align the upper left corner of the document so that the original size is correctly detected.**
6. **Load the document face up (when the document is 2-sided, place the front side up) in the center of Document Feeder.**



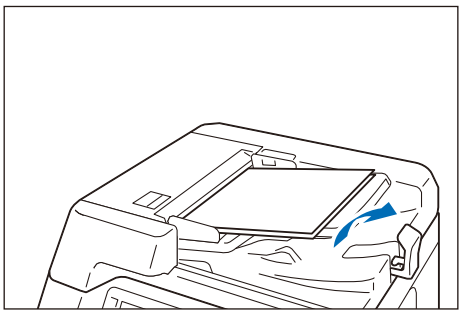
Important

Do not set documents above the maximum fill line. It may cause paper jams or machine malfunction.

7. **When the confirmation indicator lights up, move the document guide to align with both edges of the document.**



8. **Open the Document Stopper.**

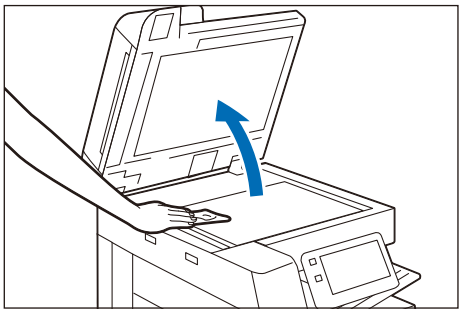


Document Glass

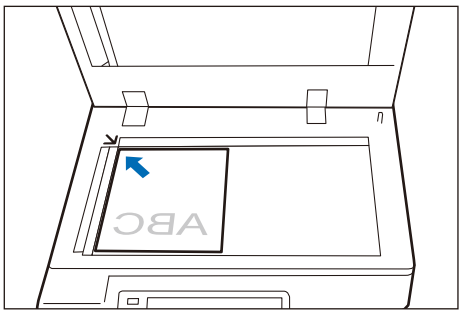
Loadable paper

Paper size (mm)	Width	Up to 297
	Length	Up to 432

1. **Open the Document Cover, and wipe off any dirt from the Document Glass.**



2. **Load the document face down with the document aligned with the upper left corner of the Document Glass.**
3. **Close the Document Cover.**



3.3 Outputting Paper

Print Surface

The print surface refers to the surface printed on in single-sided printing (the first page in double-sided printing).

Trays other than Side Tray: Face-down

Side Tray: Face-up

Note

Paper cannot be output upside down.

		Single-sided printing	Double-sided printing
Paper size (mm)	Width	89 to 297	128 to 297
	Length	99 to 432	140 to 432
Paper weight (g/m^2)		60 to 256	60 to 169

Tray capacity

A4 paper

Center Tray	Without Extra Center Tray	Without offset	400 sheets
		With offset	200 sheets
	With Extra Center Tray	Without offset	250 sheets
		With offset	125 sheets
Extra Center Tray	Without offset		250 sheets
Side Tray			100 sheets

Note

- The tray capacity varies depending on the following conditions.
  - Paper size, paper weight
  - Paper types (coated paper or uncoated paper, paper curl height, etc.)
  - Single-sided prints / double-sided prints
  - Image density
- The output operation stops when the Center Tray becomes full.

Offset

Note

Offset on the Extra Center Tray is optional. Offset cannot be performed on the Side Tray.

The paper is output with offset stacking for easy separation.
Use the printer driver to set the offset of outputs.

Paper size (mm)	Width	89 to 297
	Length	99 to 432
Paper weight (g/m^2)		60 to 256

4 Maintenance

4.1 Consumables

Consumables recommended by our company are manufactured under the standards suitable for this machine. Using consumables not recommended by our company may affect print quality or performance provided by the product. Use consumables that our company recommends for this machine.

Consumable types
Toner Cartridge [K] (Black)
Toner Cartridge [C] (Cyan)
Toner Cartridge [M] (Magenta)
Toner Cartridge [Y] (Yellow)
Drum Cartridge (YMCK)
Waste Toner Container
Stamp Replacement Kit

Handling consumables

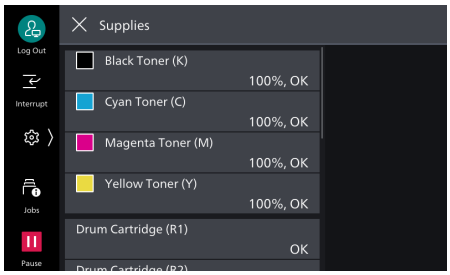
- Do not store boxes of consumables upright.
- Do not unpack consumables before use. Avoid storing consumables in the following locations:
  - In high temperature and humid locations
  - Near heat-generating devices
  - Areas exposed to direct sunlight
  - Dusty areas
- When using consumables, carefully read precautions for use instructed on their bodies or packages.
- We recommend keeping spare consumables in stock.
- To order consumables, have the product codes ready and contact your local representative.

Replacing consumables

To display the consumables progress, tap ⚙ 〉 > [Device Status] > [Supplies].

When the end of life for a consumable is reached, a message appears on the Touch Panel Display. Replace the consumable indicated in the message.

For the replacement method, refer to the steps provided on the box of the consumable.



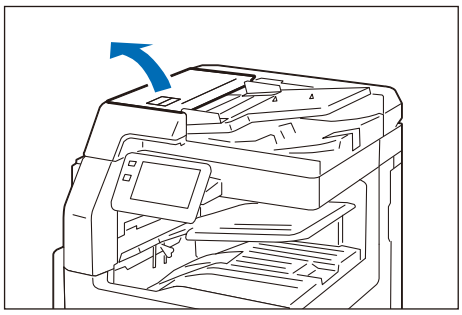
Note

- When replacing Toner Cartridges, keep the machine power switched on.
- When replacing a toner cartridge or Waste Toner Container, toner may spill and soil the floor. We recommend laying a piece of paper or a sheet on the floor beforehand.

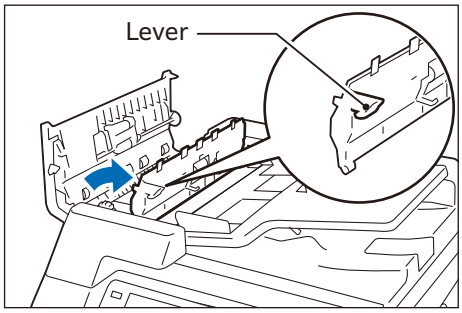
- Do not take out or shake the Waste Toner Container before it is filled up.
  Accurate detection can become no longer possible, and the toner may be spilled from the Waste Toner Container.
- Do not touch the filter surface at the leading end of Waste Toner Container. You can get toner on your fingers.
- A trouble with image quality results if the Drum Cartridge is placed under a direct sunlight or intense fluorescent light, or if the drum surface is touched and scratched.

Stamp Replacement Kit

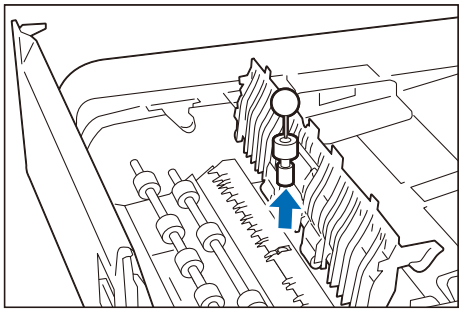
1. **Pull up the knob on the document feeder top cover, and open the document feeder top cover completely.**



2. **Pull up the lever to open the inner cover.**



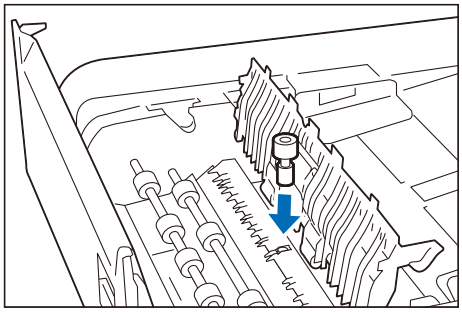
3. **Stick the supplied pin into the old stamp cartridge, and pull it straight out of the machine.**



4. **Insert the new stamp cartridge.**

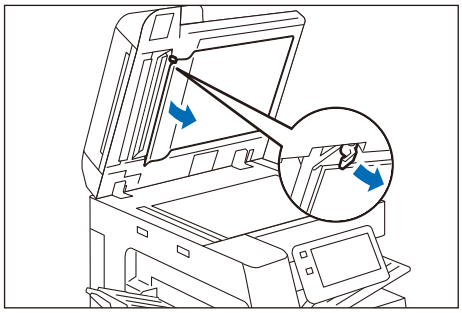
5. **Close the inner cover of the document feeder.**

6. **Close the left cover of the document feeder until it clicks into place, and confirm that there is no space between the near or far side of the cover and the document feeder.**

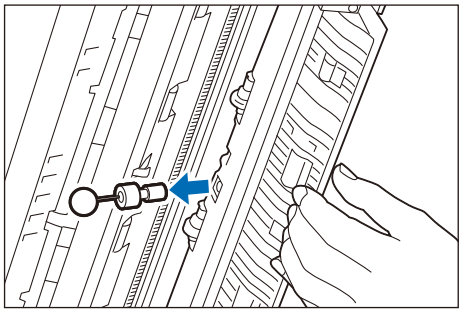


Stamp Replacement Kit(B3-PC)

1. **Open the Document Cover and pinch the handle to open the Side 2 scanner.**



2. **Stick included pins into the Stamp kit to extract Stamp ink.**
3. **Insert new Stamp ink.**
4. **Close the Side 2 scanner, then close the Document Cover.**



4.2 Cleaning Main Unit

- When wiping the main unit with a wet cloth, use a soft, moistened and tightly-squeezed cloth. The main unit may break down if the moisture remains on it.
- Do not use chemicals such as benzine or thinner. Doing so may damage the paint or coating on plastic parts.

Outside the Main Unit

Exterior

1. **Wipe the exterior with a soft, moistened, and tightly-squeezed cloth.**

   When stains cannot be removed easily, wipe them lightly with the soft cloth slightly moistened with a thin neutral detergent solution.
2. **Wipe the moisture off with a dry soft cloth.**

Touch Panel Display

Wipe lightly with a dry soft cloth.

When wiping the main unit with a wet cloth, wipe it lightly with a soft, moistened and tightly-squeezed cloth.

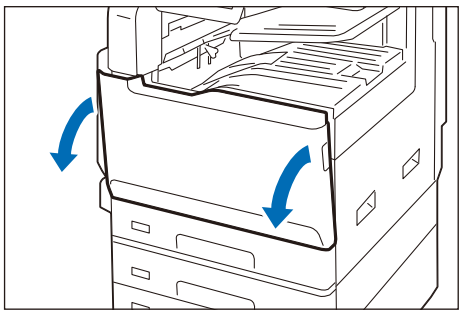
Important

Wiping the panel strongly may damage the panel. Wipe lightly.

LED Printhead

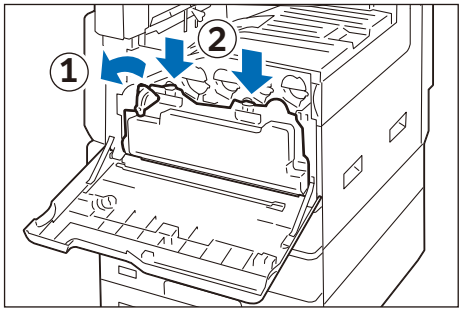
When you have replaced the Waste Toner Container or Drum Cartridge, clean the LED printheads in order to prevent density and color irregularities from occurring.

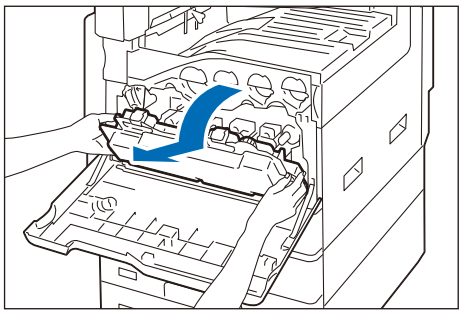
1. **Confirm that the machine is not operating, and open the Front Cover.**



2. **Turn the stopper of the Waste Toner Container counterclockwise to release the lock, and then pull it out obliquely upward as pressing down the upper claw.**

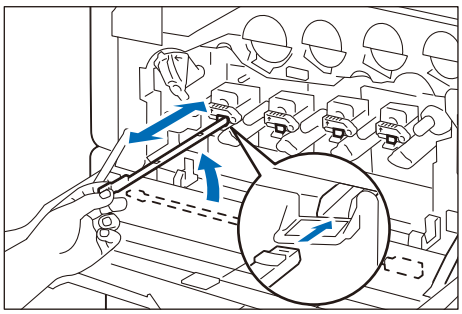
   Place the removed container upright on a flat surface.





3. **Slide out the cleaning bar from the back side of the Front Cover to clean each LED printhead.**

   Orient the cleaning bar with the arrow (↑) facing up, insert the cleaning bar until it stops, and then pull it out slowly. Clean each LED printhead by repeating the back and forth action two to three times.



4. **Place the cleaning bar back to its original position in the back side of the Front Cover.**
5. **Return the Waste Toner Container back to its original state.**
6. **Close the Front Cover.**

Scanner

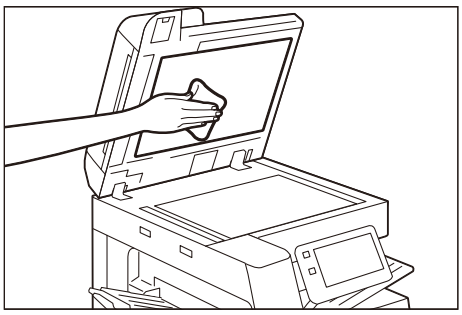
Document cover, Document Glass, film, scanner glass

For the cleaning method, see the labels on the main unit.

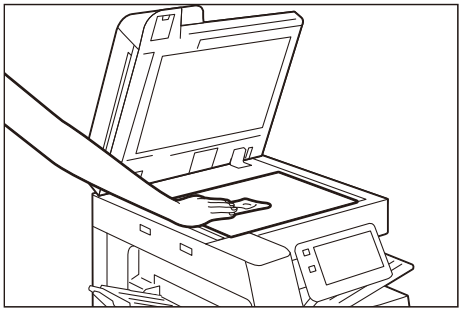
Wipe off any dirt with the supplied cloth about once a month.

When stains cannot be removed easily, wipe them lightly with the soft cloth slightly moistened with a thin neutral detergent solution.

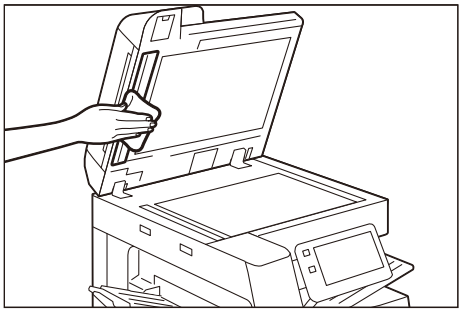
1. **Open the Document Cover.**
2. **Wipe off any dirt from the Document Cover.**



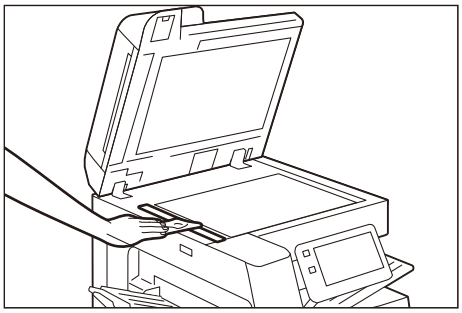
3. **Wipe off any dirt from the Document Glass.**



4. **Wipe off any dirt from the film.**

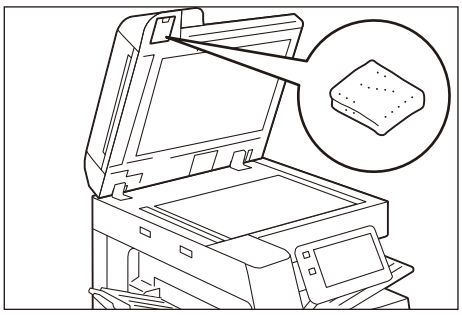


5. **Wipe the Side 1 and Side 2 constant velocity transport glasses to remove any dirt.**
6. **Close the Document Cover.**

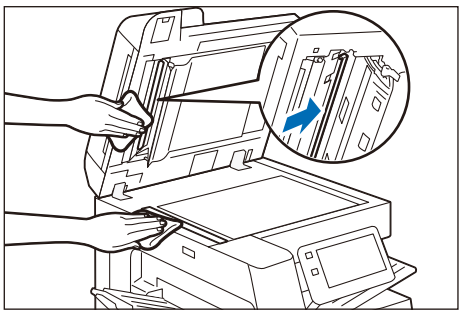


B3-PC

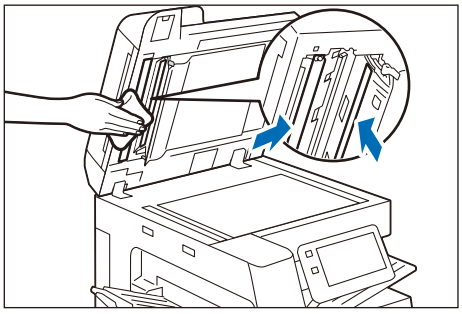
1. **Open the Document Cover.**



2. **Wipe off any dirt from the glass.**



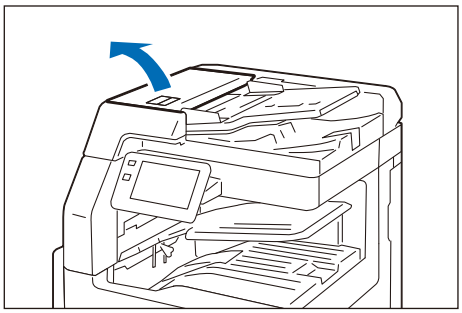
3. **Wipe off any dirt from the film.**
4. **Close the Side 2 scanner, then close the Document Cover.**



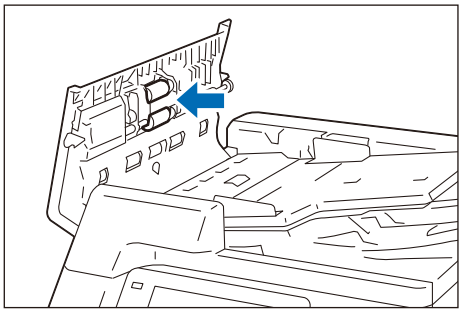
Document Feeder rollers

Clean the Document Feeder rollers about once a month.

1. **Pull up the front handle of the Top Cover of the Document Feeder, and open the cover until it stops.**



2. **While turning the rollers, wipe them with a soft cloth slightly moistened with water.**
3. **Close the Top Cover of the Document Feeder and make sure that there is no gap on the front or rear of the cover.**



4.3 Paper Jams

If paper is jammed, the machine stops and an alarm sounds. Follow the instructions displayed on the screen to remove the jammed paper.

Gently remove the paper being careful not to tear it. If paper is torn while it is being removed from the machine, remove all the torn pieces making sure that none remain inside the machine.

When you have finished clearing the paper jam, printing is resumed from the state before the paper jam occurred. If a paper jam occurred during copying, tap on [Start]. Copying is resumed from the state before the paper jam occurred.

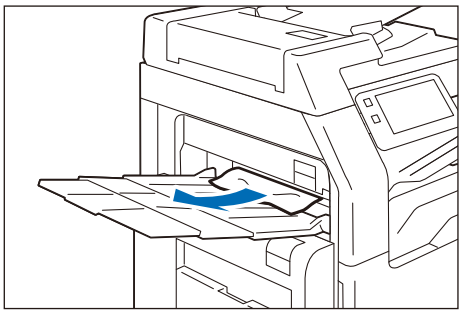
Note

- If a paper jam occurred, check the paper jam position before pulling out a Paper Tray.

- Clear the paper jams while the machine is on.
- Do not touch components inside the machine. This may cause print defects.

Side Tray

1. Remove the jammed paper.



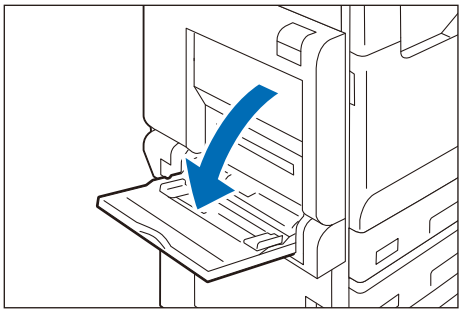
Inside Upper Left Cover

> **⚠ Warning**
>
> The Fusing Unit is hot. It may cause burn injury. Do not touch this unit.

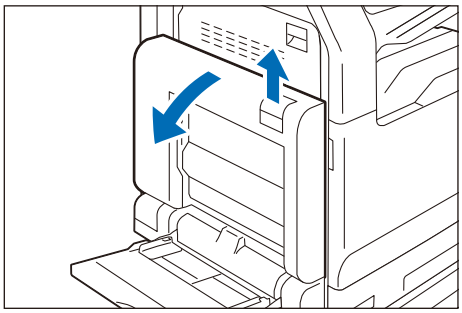
Important

Do not touch the machine's transfer belt (black film-like belt) inside the Upper Left Cover when you remove the jammed paper. The image quality may be deteriorated or the transfer belt may be damaged and need replacement.

1. Open the Paper Tray 5 (Bypass).



2. While lifting up the Release Handle, open the Upper Left Cover.



Note

When the Side Tray is installed, remove the paper in the Side Tray, close the Side Tray, and then open the Upper Left Cover.

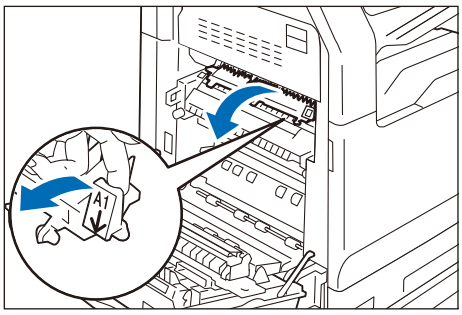
3. Remove the jammed paper.

Note

When the lead edge of the jammed paper does not reach the fixing unit, pull the paper outward to remove it.

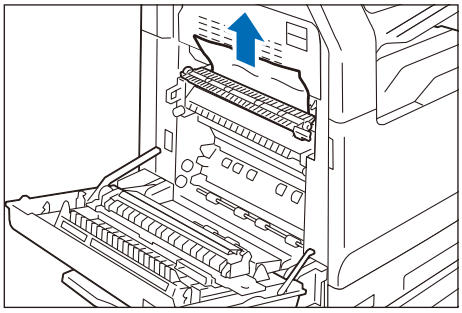
Fusing Unit

1) Pull the handle [A1].



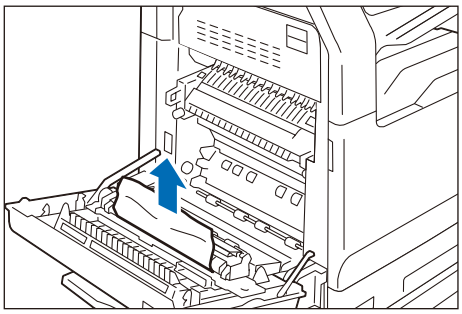
2) Remove the jammed paper.

3) Return the handle [A1] to the original position.



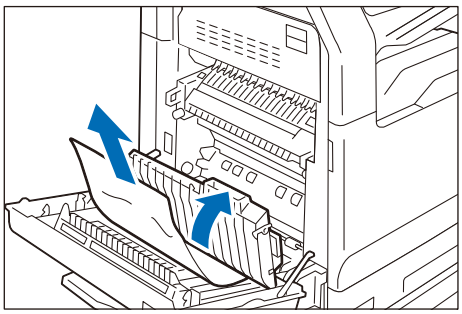
Duplex Unit

1) Remove the jammed paper.



2) While holding the handle [A2], remove the jammed paper.

3) Return the handle [A2] to the original position.

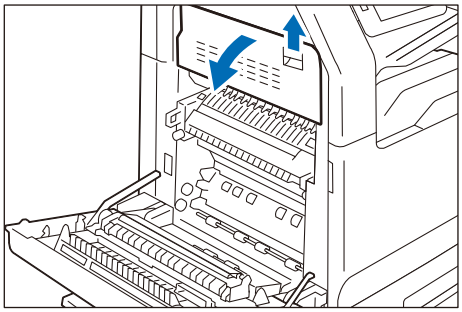


Top Cover

1) While lifting up the Release Handle, open the Top Left Cover.

2) Remove the jammed paper.

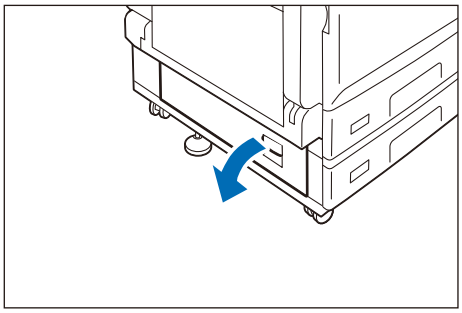
3) Close the Top Left Cover.



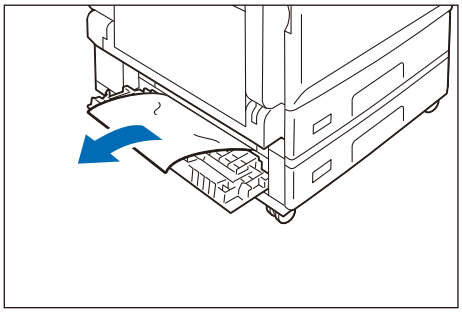
4. Close the Upper Left Cover.

In Bottom Left Door (for 2-tray configuration)

1. **While lifting up the Release Handle, open the Lower Left Cover.**



2. **Remove the jammed paper.**



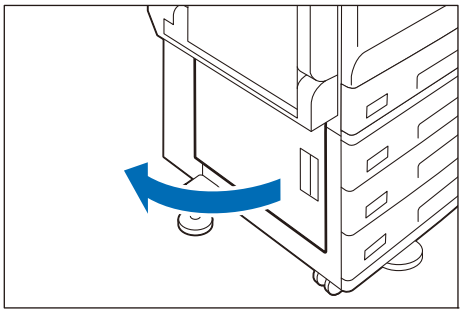
Note

Paper may be jammed in upper areas that are difficult to see. Check carefully.

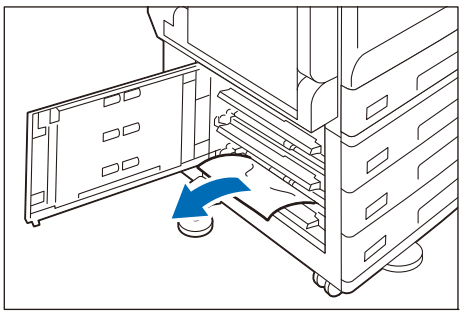
3. **Close the Lower Left Cover.**

In Bottom Left Door (for 4-tray configuration)

1. **While lifting up the Release Handle, open the Lower Left Cover.**



2. **Remove the jammed paper.**

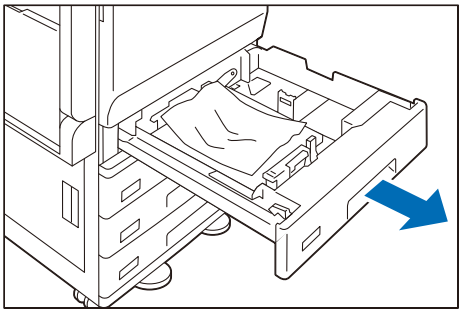


Note

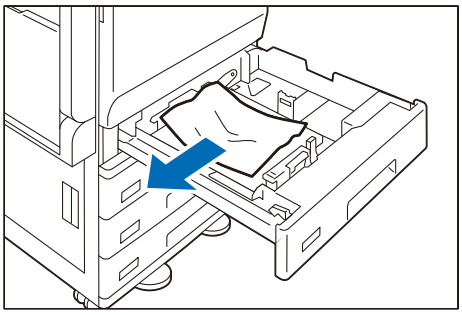
Paper may be jammed in upper areas that are difficult to see. Check carefully.

Paper Trays 1 to 4

1. **Pull out the Paper Tray where the paper jam occurred until it stops.**

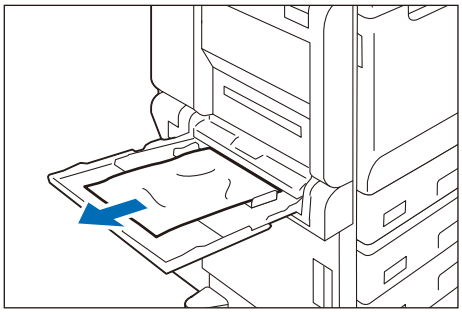


2. **Remove the jammed paper.**
3. **Push in the Paper Tray.**



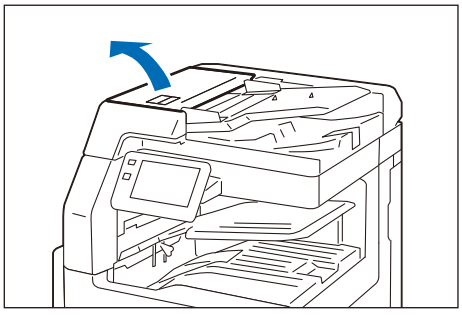
Paper Tray 5 (Bypass)

1. **Remove the jammed paper.**



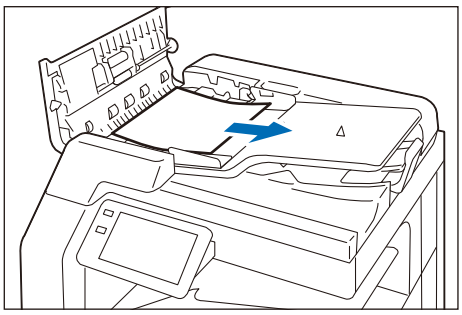
Duplex Automatic Document Feeder

1. **Remove all documents from the Document Tray.**
2. **Pull up the front handle of the cover and open the cover until it stops.**
3. **Remove the document.**



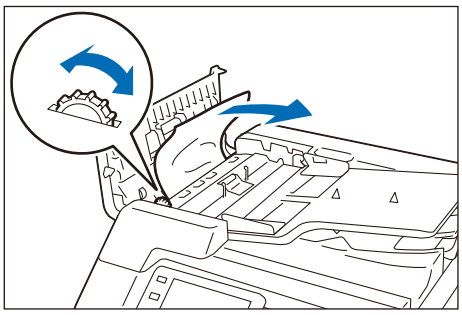
When the document is not caught in the entry of the document feeder

1) Pull out the document.



When the message on the screen instructs you to turn the knob

1) Turn the knob to eject the document upwards then remove it.

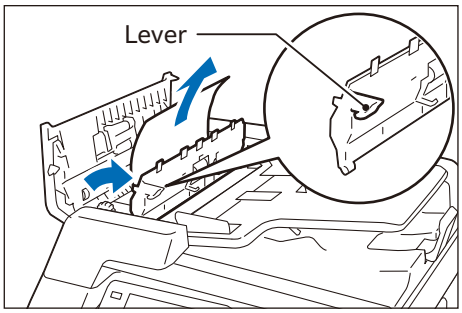


Note

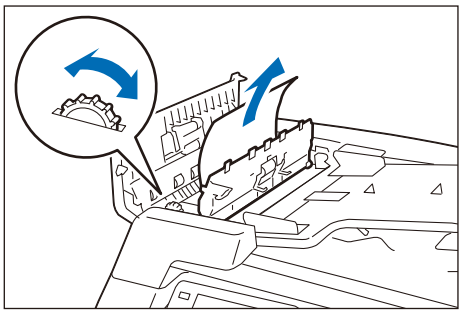
When the document is caught, do not pull it out forcibly. The document could be damaged.

When the message on the screen instructs you to open the inner cover

1) Lift the lever to open the inner cover.



2) Turn the knob to eject the document upwards then remove it.



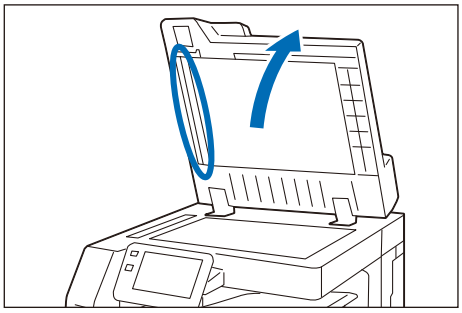
Note

When the document is caught, do not pull it out forcibly. The document could be damaged.

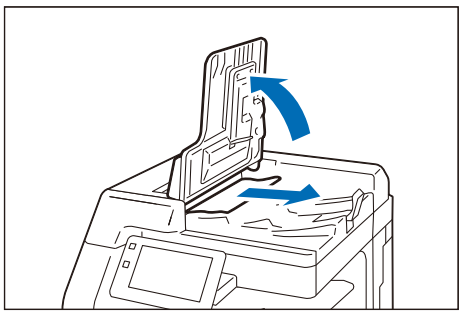
3) Close the inner cover.

4. Close the cover.

5. When you cannot find the document, lift the document feeder gently, and remove the document if it is there. Then close the document feeder.

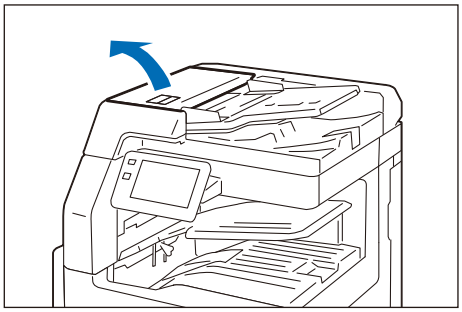


6. **Lift the Document Feeder Tray and remove the document.**
7. **Put the Document Feeder Tray back into position.**

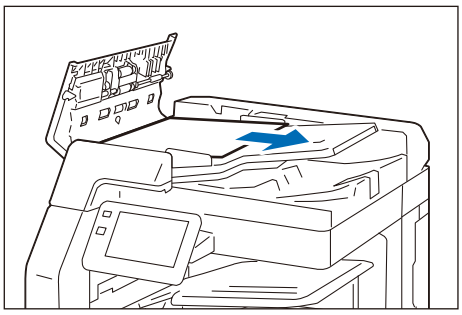


Duplex Automatic Document Feeder (B3-PC)

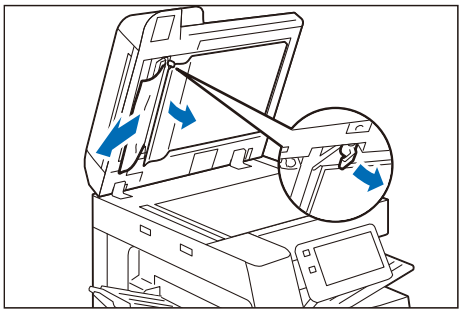
1. **Remove all documents from the Document Tray.**
2. **Pull up the front handle of the cover and open the cover until it stops.**



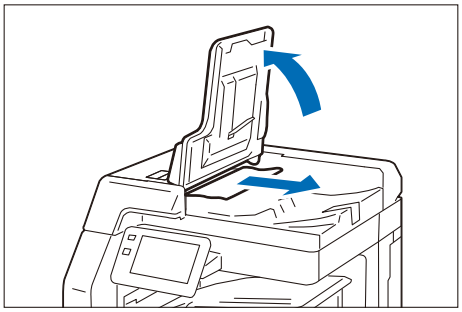
3. **Remove the document.**
4. **Close the cover.**



5. **If you cannot find the document, open the Document Cover, grip the handle to open the Side 2 scanner, and then remove the document.**
6. **Close the Side 2 scanner, then close the Document Cover.**



7. **Lift the Document Feeder Tray and remove the document.**
8. **Put the Document Feeder Tray back into position.**



5 Appendix

5.1 Main Specifications

This section lists the main specifications of the machine. Note that the specifications and the appearance of the product may change without prior notice.

Note

- The specifications are not intended to guarantee the image quality performance and feeding performance of all papers. Use of our brand paper is recommended. To use other paper, contact your local representative.
- Wireless Network Kit (optional) is sold separately. It has obtained certification separately from the main unit.
- Certified model name of Wireless Network Kit (optional): Titan2020
- Certified model name of FAX (optional): FX2A-FAX

Refer

For specifications of optional units, refer to the chapter of the concerned unit in “Reference Guide - Optional Units”.

Basic Specifications/Copy Function

<table>
<tr><th>Item</th><th colspan="4">Specification</th></tr>
<tr><td>Type</td><td colspan="4">Desktop/Console</td></tr>
<tr><td>Memory capacity</td><td colspan="4">4 GB (Max. 4 GB)</td></tr>
<tr><td>Storage device capacity</td><td colspan="4">128 GB</td></tr>
<tr><td>Color capability</td><td colspan="4">Full color</td></tr>
<tr><td>Scanning resolution</td><td colspan="4">600 x 600 dpi</td></tr>
<tr><td>Printing resolution</td><td colspan="4">1,200 x 2,400 dpi</td></tr>
<tr><td>Halftone/printable colors</td><td colspan="4">256 halftones for each color (16,700,000 colors)</td></tr>
<tr><td>Warm-up time</td><td colspan="4">Embedded Plug-ins / Custom Services
When enabled: 28 seconds or less (23 degrees Celsius room temperature), When disabled: 22 seconds or less (23 degrees Celsius room temperature)

Note
It may vary depending on the usage conditions.</td></tr>
<tr><td rowspan="2">Recovery time (Recovery time from Sleep Mode)</td><td colspan="2">C3060</td><td colspan="2">C2560/C2060</td></tr>
<tr><td colspan="2">14 seconds or less (23 degrees Celsius room temperature)</td><td colspan="2">12 seconds or less (23 degrees Celsius room temperature)</td></tr>
<tr><td rowspan="3">First copy output time (A4)</td><td colspan="2"></td><td>C3060</td><td>C2560/C2060</td></tr>
<tr><td>Monochrome</td><td>4.9 seconds</td><td>5.9 seconds</td></tr>
<tr><td>Color</td><td>6.7 seconds</td><td>8.1 seconds</td></tr>
</table>

<table>
<tr><th>Item</th><th colspan="5">Specification</th></tr>
<tr><td>Reduction/enlargement</td><td colspan="5">Size-for-size:1: 1 ± 0.7%
Preset: 50%, 70%, 81%, 86%, 115%, 122%, 141%, 200%
Variable: 25 - 400% (1% increments)</td></tr>
<tr><td rowspan="4">Continuous copy speed (sheets/minute) (continuous 1-sided copy/same magnification, monochrome)</td><td>Paper size</td><td colspan="2">JIS B5/A4</td><td>A4</td><td>JIS B4</td><td>JIS B5/A3</td></tr>
<tr><td>C3060</td><td colspan="2">30</td><td>23</td><td>20</td><td>17</td></tr>
<tr><td>C2560</td><td colspan="2">25</td><td>19</td><td>16</td><td>14</td></tr>
<tr><td>C2060</td><td colspan="2">20</td><td>16</td><td>13</td><td>11</td></tr>
<tr><td rowspan="4">Paper Tray Capacity (Maximum number of sheets of paper)

Note
This value applies if 80 g/m^2 paper is used.</td><td colspan="2">Model-4T</td><td colspan="3">2,096</td></tr>
<tr><td colspan="2">Model-2T/2TS</td><td colspan="3">1,096</td></tr>
<tr><td colspan="2">Model-1T</td><td colspan="3">596</td></tr>
<tr><td colspan="5"></td></tr>
<tr><td>Continuous copy</td><td colspan="5">999 sheets</td></tr>
<tr><td rowspan="5">Power supply
Maximum power consumption

Note
The Low Power Mode is not set at the time of shipment from the factory.</td><td colspan="2">Power supply</td><td colspan="3">AC 220 to 240 V ± 10%, 8 A, 50/60 ± 3% Hz common</td></tr>
<tr><td colspan="2">Maximum power consumption (kW)</td><td colspan="3">1.76 (AC 220 V ± 10%)
1.92 (AC 240 V ± 10%)</td></tr>
<tr><td colspan="2">Standby Mode (W)</td><td colspan="3">83</td></tr>
<tr><td colspan="2">Sleep Mode (W)</td><td colspan="3">0.4</td></tr>
<tr><td colspan="5"></td></tr>
<tr><td>Dimensions (mm)</td><td>Model-CPS</td><td colspan="4">Width 590 x Depth 659 x Height 771
Width 590 x Depth 659 x Height 885 (when optional 1 Tray Module is installed.)
Width 590 x Depth 659 x Height 1,122 (when optional 1 Tray Module with Cabinet is installed.)
Width 590 x Depth 659 x Height 1,122 (when optional 3 Tray Module is installed.)</td></tr>
<tr><td></td><td>Model-CPS-B</td><td colspan="4">Width 590 x Depth 659 x Height 768
Width 590 x Depth 659 x Height 881 (when optional 1 Tray Module is installed.)
Width 590 x Depth 659 x Height 1,118 (when optional 1 Tray Module with Cabinet is installed.)
Width 590 x Depth 659 x Height 1,118 (when optional 3 Tray Module is installed.)</td></tr>
<tr><td>Weight (kg)</td><td>Model-CPS</td><td colspan="4">68
79 (when optional 1 Tray Module is installed.)
91 (when optional 1 Tray Module with Cabinet is installed.)
94 (when optional 3 Tray Module is installed.)</td></tr>
<tr><td></td><td>Model-CPS-B</td><td colspan="4">70
81 (when optional 1 Tray Module is installed.)
93 (when optional 1 Tray Module with Cabinet is installed.)
96 (when optional 3 Tray Module is installed.)</td></tr>
</table>

Print Function

Item	Specification		
Type	Built-in		
Continuous print speed	Same as the Basic Specifications/Copy Function **Note** • This speed may be reduced due to image quality adjustment. • The productivity may be reduced depending on the document type.		
Printing resolution (dpi)	Standard: PCL driver	Standard	1,200 x 2,400
		High Quality	1,200 x 2,400
		High Resolution	1,200 x 1,200
	Optional: Adobe® PostScript® 3™ driver	High speed (standard)	600 x 600
		High Quality	1,200 x 2,400
		High Resolution	1,200 x 1,200
PDL	Standard: PCL6, PCL5, Optional: Adobe PostScript 3		
Supported protocol	Ethernet : TCP/IP (lpd, IPP, Port9100, WSD, ThinPrint)		
Supported operating system	For information about the latest supported OS, refer to the Download page of our official website for your model.		
Interface	Standard	Ethernet 1000BASE-T/100BASE-TX/10BASE-T, USB 3.0	
	Optional	Wireless LAN (IEEE 802.11 a/b/g/n/ac)	

Scan Function

Item	Specification	
Type	Color Scanner	
Document size	Same as the Basic Specifications/Copy Function	
Scanning resolution (dpi)	600 x 600, 400 x 400, 300 x 300, 200 x 200	
Document scanning speed	Same as the “Document scanning speed” of the Duplex Automatic Document Feeder	
Interface	Standard	Ethernet 1000BASE-T/100BASE-TX/10BASE-T
	Optional	Wireless LAN (IEEE 802.11 a/b/g/n/ac)

Fax Function(Optional)

Item	Specification
Original Size	Max: A3, 11 x 17", long document (max: 600 mm)

Item	Specification
Recording paper size	Max: A3, 11 x 17", Min: A5
Transmission time	2 seconds or more but below 3 seconds **Note** When transmitting an A4 size 700-character document in the standard quality (8 x 3.85 lines/mm) and high speed mode (28.8 kbps or above: JBIG). This is only the transmission speed for image information and does not include the controlling time for the communication. Note that the actual transmission time depends on the content of documents, the machine that the recipient uses, and the status of the communication line.
Transmission mode	ITU-T G3
Applicable lines	Telephone subscriber line, PBX, fax communication network (PSTN), 3 ports maximum (G3: 3 ports) **Note** A maximum of 3 lines can be connected. The number of ports indicates the number of channels that can be used for communication.

Duplex Function

Item	Specification
Paper size	Same as the Basic Specifications/Copy Function
Paper weight (g/m^2)	60 to 169

Duplex Automatic Document Feeder

Item	Specification
Document feeder type	Duplex Automatic Document Feeder
Document scanning speed (when copying)	Same as the continuous copy speed
Document scanning speed (when scanning)	Monochrome: 55 sheets/minute, Color: 55 sheets/minute **Note** The values above apply when our standard document (A4) is saved in the folder at 200 dpi.

Duplex Automatic Document Feeder (B3-PC)

Item	Specification
Document feeder type	Single-pass Duplex Automatic Document Feeder
Document scanning speed (when copying)	Same as the continuous copy speed

Item	Specification
Document scanning speed (when scanning)	Monochrome: 55 sheets/minute, Color: 55 sheets/minute (Single-pass duplex scanning: Monochrome 80 sheets/minute, Color 80 sheets/minute) **Note** The values above apply when our standard document (A4) is saved in the folder at 200 dpi.

Side Tray

Item	Specification
Dimensions	Width 347 x Depth 419 x Height 201 mm

5.2 Safety Notes

Refer
Also refer to “User's Manual”.

Machine Installation

To keep this product in a good performance and condition, always use it in the following environment:
Temperature: 10 - 32°C
Humidity: 15 - 85%
When the product is left in a chilly room and the room is rapidly warmed up by heater, dew condensation may form inside the product and cause a partial deletion on printing or scanning.

Environment

- For environmental protection and efficient use of resources, we reuse returned consumables to make recycle parts, recycle materials or energy recovery.
- Proper disposal is required for consumables no longer needed.
  Do not open consumables. Return them to your local representative.

Regulation

Product Safety Certification (CB)

This product is certified by the following agency using the safety standards listed.

Agency	Standard
TUV Rheinland	IEC60950-1:ed. 2

Support

Our company will store the spare parts necessary to maintain the function of this product for 7 years after the production termination of this product.

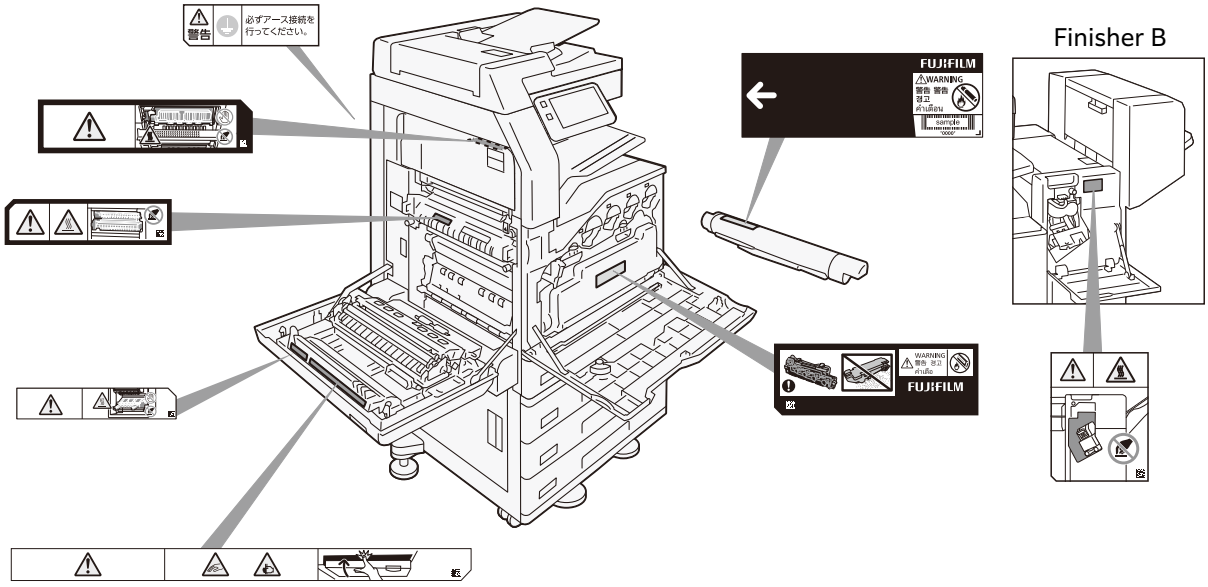
Legal Notice

Printing certain documents may be illegal in your country. Penalties of fines or imprisonment may be imposed on those found guilty. The following are examples of items that may be illegal to copy or print in your country.

- Currency
- Banknotes and checks
- Bank and government bonds and securities
- Passports and identification cards
- Copyright material or trademarks without the consent of the owner
- Postage stamps and other negotiable instruments

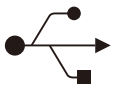
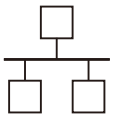
This list is not inclusive and no liability is assumed for either its completeness or accuracy. In case of doubt, contact your legal counsel.

Location of Warning and Caution Labels



Symbols Marked on the Machine

	DANGER, CAUTION, AND WARNING
	CAUTION (HEATED SURFACE)
	DO NOT INSERT A FINGER
	DO NOT TOUCH
	DO NOT INSERT A FINGER
	DO NOT USE INK JET PRINTER PAPER
	CLEANING OF SCANNER
	DO NOT USE THIN DOCUMENT

	DO NOT USE ENVELOPE
	DO NOT USE POSTCARDS
	DO NOT USE FOLDED, CREASED, OR CURLED PAPER
	DO NOT USE PAPER WITH STAPLES OR CLIPS
	DO NOT COPY MONEY
	USB
	LAN
	DO NOT USE FOLDED, CREASED, OR TORN DOCUMENT
	DO NOT USE CURLED DOCUMENT

	DO NOT THROW A TONER CARTRIDGE INTO AN OPEN FLAME
	DO NOT THROW WASTE TONER CONTAINER INTO AN OPEN FLAME
	POWER / POWER SAVING BUTTON
	PAPER JAM
	HEAVY OBJECT
	COOLING
	ELAPSED TIME
	DO NOT USE CUT AND PASTED DOCUMENT
	DO NOT USE BACK CARBON PAPER

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New Zealand FAX modem statements

General

"The grant of a Telepermit for any item of terminal equipment indicates only that Telecom has accepted that the item complies with minimum conditions for connection to its network. It indicates no endorsement of the product by Telecom, nor does it provide any sort of warranty. Above all, it provides no assurance that any item will work correctly in all respects with another item of Telepermitted equipment of a different make or model, nor does it imply that any product is compatible with all of Telecom's network services"

"This equipment does not fully meet Spark's impedance requirements. Performance limitations may occur when used in conjunction with some parts of the network. Telecom will accept no responsibility should difficulties arise in such circumstances."

"This equipment shall not be set up to make automatic calls to the Telecom '111' Emergency Service."

"If a charge for local calls is unacceptable, the 'Dial' button should NOT be used for local calls. Only the 7-digits of the local number should be dialled from your telephone. DO NOT dial the area code digit or the '0' prefix."

"This equipment may not provide for the effective hand-over of a call to another equipment connected to the same line."

Important Notice

"Under power failure conditions, this telephone may not operate. Please ensure that a separate telephone, not dependent on local power, is available for emergency use."

"Some parameters required for compliance with Spark's Telepermit requirements are dependent on the equipment (PC) associated with this equipment. The associated equipment shall be set to operate within the following limits for compliance with Telecom's Specification:

There shall be no more than 10 call attempts to the same number within any 30-minute period for any single manual call initiation, and the equipment shall go on-hook for a period of not less than 30 seconds between the end of one attempt and the beginning of the next attempt.

Where automatic calls are made to different numbers, the equipment shall go on-line for a period of not less than 5 seconds between the end of one attempt and the beginning of the next attempt.

The equipment shall be set to ensure that calls are answered between 3 and 30 seconds of receipt of ringing."

"All persons using this device for recording telephone conversations shall comply with New Zealand law. This requires that at least one party to the conversation is to be aware that it is being recorded. In addition, the Principles enumerated in the Privacy Act of 1993 shall be complied with in respect to the nature of the personal information collected, the purpose for its collection, how it is used and what is disclosed to any other party."